

West Valley Gymnastics School Registration Form 2010

Customer Information:

How did you hear about us? _____

Parent Last Name: _____ First Name (s): _____

Home Address: _____ Home Phone #: () _____
NO P.O. Boxes

City: _____ State: _____ Zip Code: _____ Cell Phone #: () _____

E-Mail Address _____

Payment Information:

WVGS requires **Prepayment of Tuition and Fees** through our **Automatic Charge** program. Charges to your credit card will be posted during the last week of the month for the next month.* Charges will continue until you have notified WVGS in writing that you wish to cancel membership. You may avoid your credit card being charged by paying prior to our Automatic Charge date posted in the gym.

Credit Card Number: _____ Expiration Date: _____

**WVGS does not accept ATM cards*

Visa Master Card Discover

(Please Circle)

Authorized Signature: _____

Student Information:

Last Name: _____ First Name (s): _____

Gender: _____ Age: _____ Date of Birth: _____ Any Special Needs? _____

Emergency / Medical Information

Emergency Contact (If **parents** cannot be reached) _____ Relation _____ Phone # _____ Cell / Pager # _____

Emergency Contact (If **parents** cannot be reached) _____ Relation _____ Phone # _____ Cell / Pager # _____

Doctor's Name _____ Phone # _____ Medical Insurance Co. _____ Policy # _____

Are there any medical conditions or previous injuries that our staff should be aware of? If so, are there any restrictions?

Does your child take any regular medication(s) ?
If so, please list

Is your child allergic to any medications ?
If so, please list

PERMISSION TO TREAT

I fully understand that West Valley Gymnastics staff members are not physicians or medical practitioners of any kind. With the above in mind, I hereby release the West Valley Gymnastics staff to render temporary first aid to my child in the event of any injury or illness, and if deemed necessary by the West Valley Staff to call our doctor to seek medical help, including transportation by a West Valley staff member, and or its representatives, whether paid or volunteer, to any health care facility or hospital, or the calling of an ambulance for said child should the West Valley Gymnastics staff deem this to be necessary. I do hereby authorize any trained medical professionals to administer emergency medical treatment to my child should illness or accident occur in my absence.

 Parent / Guardian Signature

Date

See Reverse Side



ACKNOWLEDGEMENT OF RISK AND WAIVER OF LIABILITY

As legal guardian of (PLEASE PRINT FULL NAME) _____, I hereby consent to the aforementioned person participating in the West Valley Gymnastics School programs. I recognize that participating in this sport may be a dangerous activity involving **MANY RISKS OF INJURY**. I understand the dangers and risks include, but are not limited to, death, serious neck or spinal injury, which may result in paralysis, brain damage, serious injury to all internal organs, injury to all bones, ligaments, muscles, tendons, and other aspects of my child's body. I understand the dangers and risks of playing or practicing may result not only in serious injury, but in serious impairment of future ability for my child to earn a living, engage in business, and generally enjoy life.

I understand that it is the express intent of West Valley Gymnastics School to provide for the safety and protection of my child, and in consideration for allowing my child to participate, I hereby assume all the risks associated with the sport (of gymnastics) and agree to hold West Valley Gymnastics School, its officers, employees, teachers, and coaches harmless from any and all liability, causes of action, debts, claims, or demands of any nature whatsoever which may arise in connection with my child's participation in any activities related to the program. The terms hereof serve as a release.

I, as the parent/legal guardian, have read the above warning and release and understand its terms. I understand the sport (of gymnastics) involves many risks, including but not limited to those outlined above.



Parent / Guardian Signature

Date

ACKNOWLEDGEMENT OF WVGS POLICIES AND PROCEDURES

Thank you for choosing West Valley Gymnastics School. We're grateful that you've entrusted your child to us and we accept this responsibility. We consider our facility and our staff to be the best. WVGS is a year round gymnastics program and you may start at any time throughout the year. This form was created to inform you of WVGS Policies and Procedures that apply to you now that you've chosen to enroll your child in our program.

Your Child's Class Position

- Once you start your child in our program and pay membership, we consider your child **enrolled**. This means that your child automatically remains on the class rolls into **all** future months until you notify WVGS in writing that you are withdrawing your child. You may withdraw and re-enroll at any time throughout the year after initial Membership.
- You may transfer or add classes at any time throughout the year wherever and whenever space is available – this must be scheduled through the Office.
- If you drop your child for a period of time, but plan on returning – **DO NOT** assume your child can come back to his or her original class time, as we may have filled that position. Call the Office prior to your return to obtain class availability information.
- If you are planning to Drop your child, be sure **ALL** Make Ups are done prior to the Drop Date. **NO MAKE UPS** will be honored after you have withdrawn from the program. (See *Make Up Section*)
- Parents are not allowed on the floor at any time during their children's class. Parent participation classes are the only exception.
- Your child may be photographed in class or at WVGS events and it may be posted on WVGS website or around the facility.

Tuition, Fees and Procedures

- WVGS requires **Prepayment of Tuition and Fees** through our **Automatic Charge** program. Charges to your credit card will be posted during the last week of the month for the next month. Charges will continue until you have notified WVGS in writing that you wish to cancel membership. You may avoid your credit card being charged by paying prior to our Automatic Charge date posted in the gym.
- WVGS offers the following discounts: A Family discount of \$10.00 off your 2nd and subsequent children's class fees when paying full months fees. For children enrolled in more than one class per week-receive \$10.00 off the 2nd class rate (not applicable to classes that meet multiple times per week as their normal format). **Discounts are only available when accounts are Prepaid and when full months fees have been charged.**
- **Tuition NOT PAID by the second class meeting and absence of your child for the first two weeks will result in your child losing their class position (AUTOMATIC DROP).** When WVGS does an Automatic Drop, it does not relieve you of the financial responsibility already incurred. You are still responsible for payment through the date of Automatic Drop. If your child has attended all month however your account is not paid in full your child will also lose their class position for the next month. In this case you are still required to pay for the full months tuition in which your child attended. Timely tuition is the only way to secure a class position.
- If you are no longer attending WVGS and have an outstanding balance you will be sent to our collections agency if your balance is not paid. You will be charged an extra \$25.00 fee if you are sent to our collections agency.
- **You are required to pay for all classes up through the day you have given WVGS written notification of withdrawal** or as of WVGS's Automatic Drop date. Proof of notification is your responsibility. Please don't rely on communicating verbally to the coaches or even the office staff. Request a written acknowledgement of your communication.
- Tuition is considered paid on the date received by our office staff, not the date of the check. WVGS clears, posts and deposits our checks daily. Payments mailed must be received prior to the posted autopay date to receive any discounts.
- There is a \$25.00 charge for the first time a check is returned to us and a \$40.00 charge for the second time. WVGS **will not** redeposit your check. The only remedy for this oversight is **CASH**, or **Charge**, and must be paid by your child's next class meeting.
- All students are required to pay an annual membership fee. This fee is paid at the time of enrollment and then again each year. This charge is non-transferable and non-refundable. There are no family discounts on the Membership Fee – it is a per child fee.
- Your child may make up a missed class (see *Make Up Policy*), however, missed classes can not be transferred to future months in place of tuition. **There are no fee adjustments for missed classes.**
- Absolutely **NO REFUNDS** are given. All gym credits given to a customer are non transferable between different families nor refundable.
- The gym will be closed for posted holidays throughout the year. Class fees are not prorated when the gym closes due to holidays because on a yearly basis, the months with 5 classes make up for the holidays.

Make Up Policy

We believe it is important that our students attend their regular classes as much as possible. However, if a student must miss a class because of illness or any other excused absence, we do offer, as a courtesy, Make Up Classes. But please remember, **A Make Up for a missed class is only allowed:**

- Once a month in the **second** week of the month during the school year (September through May). Make ups may be done once a week during the summer months (June through August).
- If space is available, and only in age / level appropriate classes. You must make an appointment through the front desk for a Make Up class. Sign-ups are on a first-come-first-served basis. Please Check with the front desk for current restrictions. No Make Ups are given to Team Competitors.
- If you have paid a full months fees for classes in the current month. You **MAY NOT** do a Make Up lesson in the following month in place of tuition.

POLICIES ARE SUBJECT TO CHANGE AT ANY TIME AT WVGS DISCRETION

I understand the above policies and procedures of West Valley Gymnastics School and agree to abide by them



Parent / Guardian Signature

Date